
ARTICULATION TEAM PROCESS (LNT-P008)

WENATCHEE SCHOOL DISTRICT

1.0 SCOPE:

- 1.1 This procedure describes the Articulation Team Process in the Wenatchee School District.

**The online version of this
procedure is official;
therefore, all printed versions
are unofficial copies.**

2.0 RESPONSIBILITY:

- 2.1 Assistant Superintendent of Learning & Teaching, Principals, and Articulation Team Representatives

3.0 APPROVAL AUTHORITY:

- 3.1 Assistant Superintendent of Learning & Teaching

4.0 DEFINITIONS:

- 4.1 Articulation – aligning curriculum scope and sequence, instruction, and assessments from kindergarten through 12th grade by content area
- 4.2 Wenatchee School District Instructional Process – process used for effective teaching and learning cycle, based upon research and best practice
- 4.3 PDSA (Plan, Do, Study Adjust) – cycle for continuous improvement
- 4.4 Action plan – a course of action outlining strategies toward achieving a specific goal
- 4.5 Horizontal teams – a group of teachers who represent the same grade level
- 4.6 Vertical teams – a group of teachers who represent the same content area but different grade levels from kindergarten through 12
- 4.7 Wenatchee Education Association – the Wenatchee School District's certificated teachers' union

5.0 PROCEDURE:

- 5.1 Principals and staff select articulation team representatives in the spring.
- 5.2 Team representatives review responsibilities in September.
 - 5.2.1 Assist in alignment of curriculum, instruction, and assessment with state and national standards.
 - 5.2.2 Provide instructional leadership and communication.
 - 5.2.3 Work with team leaders to incorporate articulation into action plans and professional development at the building level.
- 5.3 Team representatives attend monthly/quarterly meetings with feedback from buildings for planning, discussion, and problem solving.
- 5.4 Team representatives take information back to buildings for monthly discussion, requesting feedback and providing communication link with team leaders at the building level.

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- 5.5 Articulation is implemented through horizontal, vertical, and departmental teams, as well as Professional Development Advisory Committee, with feedback at meetings.
- 5.6 Following the Wenatchee School District Instructional Process, determine effectiveness based upon student achievement results and teacher evaluation.
- 5.7 In spring, the Articulation Team representatives discuss and develop an action plan for each articulation team for the following year based on this year's data and input.

6.0 ASSOCIATED DOCUMENTS:

- 6.1 Wenatchee School District Instructional Process
- 6.2 State and National Standards

7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
None				

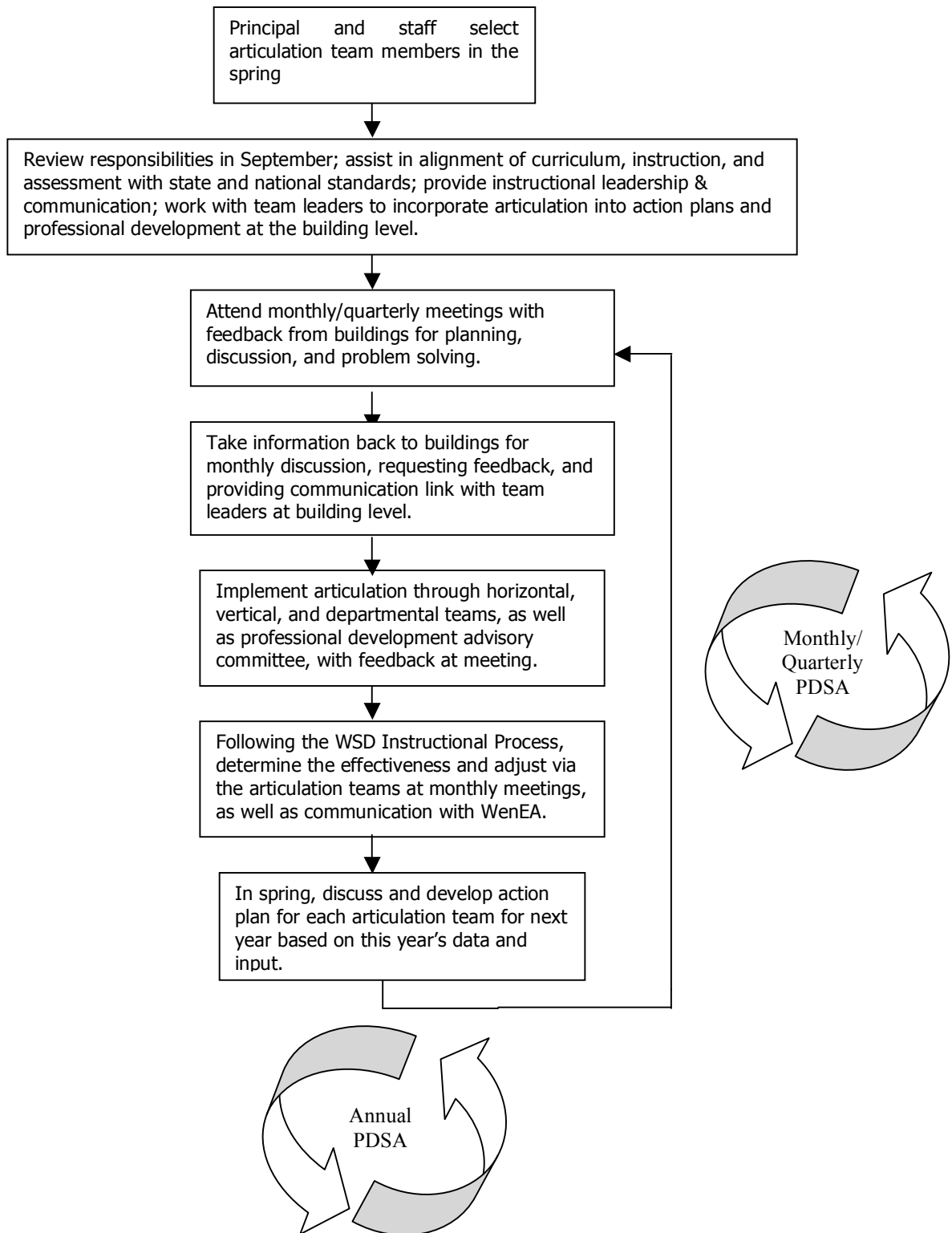
8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev:</u>	<u>Description of Revision:</u>
26-Oct-04	A	Original Release
06-Nov-07	B	In 5.6, inserted "effectiveness"

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Exhibit "A"



**** End of procedure ****