# Wenatchee School District #246
# Audit Checklist

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| Auditor(s) Name(s): | Date of the Audit: |
| Department/Area Audited: | Policies/Procedures/Work Instructions Audited: |
| Audit Plan/Question No.____<br><br>Look At:_____<br>_____<br><br>Look For:_____<br>_____<br><br>Audit Plan (Include Samples to be taken):<br><br>Personnel Contacted:_____<br>_____ | Results of the Audit: Include samples taken, positive and any negative results:<br><br>Corrective Action Required? Yes[ ] No[ ]<br>If Yes, Record C/A #(s):_____<br>_____ |
| Audit Plan/Question No.____<br><br>Look At:_____<br>_____<br><br>Look For:_____<br>_____<br><br>Audit Plan (Include Samples to be taken):<br><br>Personnel Contacted:_____<br>_____ | Results of the Audit: Include samples taken, positive and any negative results:<br><br>Corrective Action Required? Yes[ ] No[ ]<br>If Yes, Record C/A #(s):_____<br>_____ |
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