

BOARD OF DIRECTORS

CONSENT AGENDA

The basic purpose of a consent agenda is to recognize routine matters in an expeditious manner. If a debatable item appears on the consent agenda, the item may be removed at the request of a board member and inserted at an appropriate place on the agenda.

Some examples of items that may be included on the consent agenda are:

Authorization of superintendent to sign claim forms in behalf of district

Approval of personnel actions (resignations, retirements, employments, discharges) during the month

Approval of minutes of the previous meeting(s)

Approval of contracts

Approval of the disposal of surplus items

The board shall receive supporting information for the consent agenda items along with the regular agenda materials. Upon approval, all consent agenda items shall appear in the minutes.