

STUDENT SERVICES

MEDICATION AT SCHOOL

Under normal circumstances prescribed oral medication and oral over the counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. Oral medications are administered by mouth either by swallowing or inhaling including through a mask that covers the mouth or mouth and nose.

If a student must receive prescribed or non-prescribed oral medication from an authorized staff member, the parent must submit a written authorization accompanied by written instructions from a licensed health professional prescribing within the scope of his or her prescriptive authority.

The superintendent shall establish procedures for:

- A. Training and supervision of staff members in the administration of prescribed or non-prescribed medication to students by a physician or registered nurse;
- B. Designating staff members who may administer prescribed or non-prescribed oral medication to students;
- C. Obtaining signed and dated parental and licensed health professional request for the dispensing of prescribed or
- D. Non-prescribed oral medications, including instructions from the licensed health professional if the medication is to be given for more than fifteen days;
- E. Storing prescribed or non-prescribed medication in a locked or limited access facility; and
- F. Maintaining records pertaining to the administration of prescribed or non-prescribed oral medication.
- G. Permitting, under limited circumstances, students to carry and self-administer rescue medications necessary to their attendance at school (i.e. inhalers, Epi-Pens, diabetic supplies).

No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member shall be trained prior to injecting a medication.

Medications administered by routes other than oral (ointments, drops, nasal inhalers, suppositories or non-emergency injections) may not be administered by school staff other than registered nurses or licensed practical nurses.

