

ADMINISTRATION

MANAGEMENT TEAM

The board recognizes the importance of maintaining an effective management team to strengthen the administration and educational programs of the district and to establish and improve communications, decision-making, conflict resolution, and other relationships among the members of the team. The management team provides a means whereby educational policies and administrative procedures that define the district's programs and operations are arrived at through shared responsibility and authority.

While the management team concept places emphasis upon shared responsibility and authority, nothing in this policy is intended to limit the responsibility and authority of the board ultimately to make decisions.

The management team is composed of the superintendent and administrative, supervisory and administrative-support staff who have significant responsibilities for formulating district policies or administering district programs; and, in addition, directing and supervising other staff.

The district's management team shall provide input into policies, which directly affect management staff in the administration of the school district by:

- A. Assisting in the development of the educational goals and objectives of the district;
- B. Applying available knowledge to the improvement of district services;
- C. Providing input into the development of district and department financial plans and budgets;
- D. Providing input into the labor relations policies and practices of the district;
- E. Evaluating proposals made by other staff members and making recommendations on the district's response; and
- G. Serving as a forum to review any problems facing the district.

The superintendent shall prepare administrative guidelines for the operation of the management team. Such guidelines shall provide that management team meetings will include representatives reflective of management staff and, on occasion, all such staff members. The management team shall address itself to appropriate concerns identified by the superintendent and appropriate concerns identified by any member of the team.

The management team will meet once a month and be on call with the board or its representatives. An agenda will be distributed before the meeting and all members shall have an opportunity to suggest agenda items.

Adoption Date: November 28, 1994
Wenatchee School District