

ADMINISTRATION

SUPERINTENDENT-BOARD RELATIONS

The board shall:

Select the superintendent and delegate him/her all necessary administrative powers.

Adopt policies for the operation of the school system and review administrative procedures.

Provide direction for the educational program.

Review courses of study.

Adopt textbooks and teaching materials.

Review annual report on district programs.

Approve annual budget.

Employ certificated and classified staff upon recommendation of the superintendent.

Authorize the allocation of certificated and classified staff time.

Approve contracts for construction.

Approve payment of vouchers and payroll.

Review monthly fiscal reports.

Approve proposed changes of school plant and facilities.

The superintendent shall:

Serve as chief executive officer of the district.

Recommend policies or policy changes to the board and develop procedures, which implement board policy.

Provide leadership in the development, operation, supervision and evaluation of the educational program.

Approve courses of study.

Recommend textbooks and materials.

Develop annual descriptive guide of district.

Prepare and submit the annual budget.

Recommend candidates for employment as certificated and classified staff.

Recommend staff needs based on student enrollment.

Recommend contracts for major construction.

Recommend payment of vouchers and payroll.

Prepare monthly fiscal reports.

Prepare reports regarding school plant and facilities needs.

ADMINISTRATION

The board shall:

Approve collective bargaining agreements.

Establish criteria and processes for evaluating staff.

Approve formation of ad hoc citizens committees.

Serve as final arbitrator for staff, citizens and students.

The superintendent shall:

Negotiate collective bargaining agreements.

Recommend criteria for evaluating staff.

Recommend formation of ad hoc citizen's committees.

Inform board of appeals and implement any such forthcoming board decisions.