DW-07-06X2

CONTRACT FOR USE OF SCHOOL FACILITIES

WENATCHEE SCHOOL DISTRICT #246
235 Sunset Avenue, PO Box 1767
Wenatchee, WA 98801

TO BE COMPLETED BY APPLICANT: ***REQUIRED SUPERVISION IS THE RESPONSIBILITY OF APPLICANT***

Sponsoring Organization _____

Person Applying _____ Phone Number: _____

Alternate _____ Phone Number: _____

Address _____

Purpose of Facility Use _____

School Requested _____Facilities Requested _____

	Date/Dates	Start Time	Finish Time
Set-up:	_____	_____	_____
Rehearsal:	_____	_____	_____
Program:	_____	_____	_____

Other (specify):

_____

Equipment Requested:

_____

TO BE COMPLETED BY DISTRICT:

RENTAL CHARGES – Billing and collection of exact charges will be made by the District Office after the actual use of the facility. Payment for charges related to use of facilities is due 30 days from date of invoice. If payment is not received by the due date, late fees may be charged at the rate of 18% per year (1.5% per month). Any invoice that is 90 days overdue is subject to collection action. The undersigned agrees to pay all fees associated with collection proceedings and/or legal fees required to enforce satisfaction of fees related to facilities use charges.

	ESTIMATE	***ACTUAL***
Event Custodian	_____hr @ _____ = $ _____	_____ hr $ _____
Saturday Custodian	_____hr @ _____ = $ _____	_____ hr $ _____
Sunday Custodian	_____hr @ _____ = $ _____	_____ hr $ _____
Stage Manager	_____hr @ _____ = $ _____	_____ hr $ _____
Student Help	_____hr @ _____ = $ _____	_____ hr $ _____
Kitchen Help	_____hr @ _____ = $ _____	_____ hr $ _____
Facility Charge Auditorium	$_____	$ _____
Facility Charge Other	$_____	$ _____
Total Estimated Charges;	$_____	
Adjustments after use: Reason _____		$ _____
_____		**TOTAL: $** _____

The requesting organization (and the undersigned officer, agent or representation thereof individually and jointly and severally with the organization) or individual, agrees (a) to pay for and assume full liability for any loss or damages to person or property or claims therefore resulting to or arising from the use of District property or facilities by such organization or individual (and those granted access to the facility thereby) whether from an occurrence at the property or facility itself during such use, before or after such use, going to and from such use, in or about available parking areas, or otherwise, (b) to reimburse or hold harmless the School District, the Board of Directors, and the members, agents and employees thereof from any such loss, damage or claim, including, but not limited to, its or their attorneys' fees, and(c) to pay any attorneys' fees and costs paid or incurred by the School District to enforce any obligation imposed under this paragraph or otherwise in this application.

The requesting organization or individual agrees to provide evidence of insurance in a form of a certificate for limits of not less than One Million Dollars ($1,000,000) combined single limit. The certificate shall name the School District, its officers, directors and employees as additional insureds, and provide not less than ten (10) days notice of cancellation or material change.

_____ _____ _____ _____

Applicant Signature Date Principal/Designee Signature Date

The Wenatchee School District complies with all federal and state rules and regulations and does not discriminate on the basis of age, race, creed, color or national origin, gender, marital status or non-job related physical, sensory or mental handicap in its educational programs, activities, employment procedures & personnel practices as required by state and federal laws. Inquiries regarding compliance and/or grievance may be directed to the district's Title IX/RCW 28A.640 Officer and Section 504/ADA Coordinator: Dr. Joan Wright, Wenatchee Public Schools, 235 Sunset Avenue, Wenatchee, WA 98801, 509-663-8161.

White Copy	Yellow Copy	Pink Copy	Green Copy	Goldenrod Copy
Central Office	Principal's Office	Principal's Office	Central Office	Applicant
After Event	After Event	Before Event	Before Event	