

**Wenatchee School District #246  
VEHICLE REGISTRATION FORM**

Circle position, if student, include grade:     **STAFF**     **SUBSTITUTE**     **STUDENT 10 11 12**

Facility/School: \_\_\_\_\_     Date of Registration: \_\_\_\_\_

**Primary Vehicle Information**

Vehicle License: \_\_\_\_\_     WSD Registration Permit Number(s): \_\_\_\_\_  
Year: \_\_\_\_\_     Make: \_\_\_\_\_     Model: \_\_\_\_\_     Color: \_\_\_\_\_  
Registered Owner Name: \_\_\_\_\_     Address: \_\_\_\_\_  
Drivers Name: \_\_\_\_\_     Address: \_\_\_\_\_  
Home Telephone Number: \_\_\_\_\_     Work Number: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_     Alternate Phone Number: \_\_\_\_\_

**Second Vehicle Information (If more vehicles, use second registration form)**

Vehicle License: \_\_\_\_\_     WSD Registration Permit Number: \_\_\_\_\_  
Year: \_\_\_\_\_     Make: \_\_\_\_\_     Model: \_\_\_\_\_     Color: \_\_\_\_\_  
Registered Owner Name: \_\_\_\_\_     Address: \_\_\_\_\_  
Drivers Name: \_\_\_\_\_     Address: \_\_\_\_\_  
Home Telephone Number: \_\_\_\_\_     Work Number: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_     Alternate Phone Number: \_\_\_\_\_

**Wenatchee School District rules and conditions regarding vehicle parking/driving on school district property:**

1. All staff and students, at the discretion of the Superintendent, are required to register any vehicle parked on a regular basis on any school district property with the District Safety and Security Department.
2. The District Safety and Security Department or appropriate school will issue a numbered parking permit to all registered vehicles.
3. All vehicle registration permits will be placed on the vehicle as instructed.
4. Motorcycles will place their registration permit on the front facing side of the right fork.
5. All students are required to register their vehicle(s) each school year.
6. All staff are required to register every vehicle regularly parked on WSD property only once, but must attain a new registration permit with each new vehicle used.
7. The maximum speed allowed on school property is **10 MPH**.
8. Vehicles must not park in a handicap parking space without a state-issued handicap-parking permit.
9. Vehicles must not be left unattended in a loading zone (yellow curb).
10. Vehicle must not park along any curb that is painted RED.
11. Motorcycles must park in a designated motorcycle parking area if available.
12. Students are required to park in designated student parking areas only (North side (main parking lot) of High School ONLY).
13. Violation of parking/driving regulations may result in a warning, citation and fines, locked in place until owner contact, suspension and/or revocation of parking privileges or other student disciplinary action.
14. Vehicles parked in FIRE LANES (red curb), blocking lanes of traffic or otherwise illegally or dangerously parked are subject to being locked in place (booted) until owner contact or towed at owner's expense.
15. Students entering to or exiting from the High School parking lot will be through the two main Millerdale entrances only.

**I, \_\_\_\_\_ have read and understand the rules regarding vehicle driving/parking on Wenatchee School District property and I understand and accept full legal and financial responsibility for any negligent act by me that may take place as a result of me driving/parking my vehicle on Wenatchee School District property. I also understand that any vehicle parked on Wenatchee School District property is subject to search by school officials at any time.**

\_\_\_\_\_  
Registered Owner (Signature)     Date

\_\_\_\_\_  
Primary Driver (Signature)     Date