

Wenatchee School District  
\_\_\_\_\_ School

Date: \_\_\_\_\_

Dear parents/guardians of \_\_\_\_\_,

We have scheduled a meeting to review your child's 504 plan on \_\_\_\_\_ here  
at \_\_\_\_\_ Elementary School.

A team of professionals including:

Principal  
Counselor  
Title One Reading Specialist  
Classroom Teacher

will be present to determine your child's eligibility and/or accommodations that may be necessary.

Please plan on attending, as your input is essential to the process. Please call if you have any questions or concerns.

Thank you,

Counselor