



November/December Checklist for Mentoring

Teacher _____ Mentor _____

- Discuss time management and organizational strategies
- Discuss Classroom Management issues and expectations
- Discuss grade level assessments/ formative and summative/ and how data drives instruction
- Grading/ Report Cards/ Progress Reports
- Discuss purpose and expectations of grade level or department collaboration
- Discuss or review what it means to be a professional learning community
- Plan lessons together using the grade level/ subject GLE
- Learning Objectives are posted on board
- Procedures, structures, routines are planned for instruction and grouping of kids.- including transition time
- Utilize building cadre members to have deeper understanding of curriculum
- New Teachers attend TAP after school training on November 17th.

November and December:

Phase - Disillusionment

Ideas:

Be positive and supportive.

Create some Lively Lifelines - creative ways to celebrate success

Encourage contact and activities with colleagues

Discuss impact of student extra-curricular activities

Think aloud regarding student motivation

Share personal time management strategies or offer an idea bank

Problem Solve through an issue

Encouragement becomes critical at this time. Find things to compliment.

Focus conversations on the classroom learning environment and concerns that might be expressed.