

**Wenatchee School District No. 246**  
**Wenatchee, Washington**  
**Minutes of August 14th, 2007 Regular Board Meeting**

Board

Laura Jaecks  
 Karen Norlin  
 Chuck Largent

Staff

Brian L. Fiones, Superintendent

**EXECUTIVE MEETING**

The school board opened the board meeting and adjourned to executive at 6:00 p.m. in accordance with school board policy 1410 and RCW 42.30.110, Section E to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. The executive session is expected to last for thirty minutes. No action will be taken. The Board will also review and evaluate complaints or charges brought against a director or staff member. Action will be taken. The executive session adjourned at 6:30 p.m.

**REGULAR MEETING**

Laura Jaecks, presiding over the meeting opened the regular board meeting at the Central Office at 7:00 p.m., with the Pledge of Allegiance. Ms Jaecks explained that Kevin Gilbert and Jesus Hernandez were excused from the meeting.

**CONSENT AGENDA**

Laura Jaecks asked for a motion to approve the consent agenda with the amended personnel report, Karen Norlin made a motion, Chuck Largent seconded it and the motion carried unanimously.

1) **MINUTES** of the July 10th , 2007 regular board meeting and Budget Workshop Minutes.

2) **PERSONNEL REPORT:**

3) **PAYROLL/AP VOUCHER REGISTER – HARD COPY TO FOLLOW**

<i>DATE: July<sup>h</sup>, 2007/ FUND</i>	<b>VOUCHER REGISTER #</b>	<b>AMOUNT TOTAL</b>
July 2007 Payroll:		\$4,227,705.49
General Fund:	13309-13540	\$ 348,080.62
ASB Fund:	1959-1976	\$ 8,847.99
Capital Projects:	262 - 264	\$ 3,691.74

**4) CONTRACTS FOR APPROVAL:**

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Approved by Les?	PO Required?
07/30/07	Renewal	Panther Athletic Booster Club	Provide and sell concessions at all athletic events and other special events sponsored by the Booster Club or the Athletic Dept.	N/A	2007-2008 school year	BJ Kuntz	Yes	No
07/13/07	Renewal	North Central ESD	Media Services Agreement	\$21,715	9/01/07-8/31/08	Les Vandervort	Yes	Yes
07/10/07	New	Trey Gooch Roofing, Inc.	Roof replacement at 1493 Okanogan Street (rental house)	charge to buildings \$7,763	7/31/07-8/31/07	Bryan Visscher	Yes	Yes
07/10/07	New	Trey Gooch Roofing, Inc.	Roof replacement at 1635 Okanogan Street (rental house)	\$7,371	7/09/07-7/30/07	Bryan Visscher	Yes	Yes
07/13/07	Renewal	Coleman Oil Company	Gasoline and diesel fuel for the 2007/08 school year	Approximately \$200,000	8/01/07-8/31/08	Marcia Hahn	Yes	Yes
04/23/07	New	College Spark	Dollar support for AVID	3 years = \$89,009	June 2007 - June 2010	Carolyn Griffin Bugert/Nancy Duffey	Yes	No
08/06/07	Renewal	Weinstein Beverage Company	Five-year beverage contract between Pepsi and Orchard Middle School	N/A	6/30/2008-06/30/2012	BJ Kuntz/Michele Wadeikis	Yes	No

08/06/07	Renewal	Weinstein Beverage Company	Five-year beverage contract between Pepsi and Foothills Middle School		6/30/2008-06/30/2012	Chad Morgan	Yes	No
				N/A				
08/06/07	Renewal	Weinstein Beverage Company	Five-year beverage contract between Pepsi and Wenatchee High School		6/30/2008-06/30/2012	BJ Kuntz/Michele Wadeikis	Yes	No
				N/A				

**CITIZEN'S COMMENTS:** None

**SPECIAL REPORTS**

**1) Budget Status Report June, 2007**

Les Vandervort, Chief Financial Officer, presented the following Budget Status Report to the board. Chuck Largent asked about the progress of the portables at Mission View. Mr. Vandervort explained that they currently are looking at that issue and placement but it will not be ready before the beginning of this school year.

**June 2007 Budget Status Reports**

For each of the District's five funds, the budget status report shows the annual budget, the year-to-date revenues and expenditures, and the percent received/expended. The highlighted figure at the foot of each "Actual" column is the ending fund balance for that fund.

**GENERAL FUND** With **83%** of the fiscal year elapsed, Total General Fund revenues were **81.2%** and expenditures were **77.9%** of budgeted amounts.

The Unreserved fund balance of **\$3,395,214** is **5.21%** of budgeted expenditures. Restricted Fund Balance is set aside for inventory, carryovers in special programs, planned maintenance projects, and completion of bond projects.

The district's M&O Levy for 2007 collection is \$8,878,000.

The 2007 levy rate is estimated to be \$3.08 per thousand dollars assessed value.

Excess capacity, levy, I-728, and special programs funds are set aside for key strategic initiatives:

1. Reducing student/teacher ratio in grades K-3
2. All-day kindergarten
3. Professional development for certificated and classified employees
4. Instructional coach model
5. Intervention support as extended day and summer school programs

The 4 year budget projection allocates funds for elementary art specialists, middle school counseling support, and all day kindergarten at Newbery, Sunnyslope and Washington. The budget projection will be re-evaluated each year and prioritized based on available funding and reserves.

**CAPITAL PROJECTS FUND** The ending fund balance of **\$328,811** is designated for remodeling, miscellaneous building projects, and specific projects.

The Pioneer Middle School project is substantially complete. State match claims are still being submitted for miscellaneous items.

The Washington HVAC system project is scheduled for summer 2007.

**DEBT SERVICE FUND** The ending fund balance of **\$3,490,147** is reserved for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide adequate funds for the bond payments.

Interest payment due December 1, 2007 is \$751,390.63.

Principal and interest payment due December 1, 2007 is \$5,436,390.63

**TRANSPORTATION VEHICLE FUND** The ending fund balance of **\$169,506** is available for purchase of school buses.

**ASB FUND** Revenues are **82%** of the amount budgeted for the year. Expenditures are at **76.5%** of the budget.

The Total Ending Fund Balance is **\$425,146**.

**NEW BUSINESS:**

1) WSD 2007-08 Budget Resolution 08-07

Les Vandervort, Chief Financial Officer, presented the following 2007-08 Budget to the board and asked for questions. He covered all the fund balances and explained that they are all solid as we approach the 2007-08 school year. His report is as follows:

Attached is Resolution 08-07, fixing the appropriations for the 2007-2008 school year.

The 2007-08 Budget reflects the District’s historical pattern of subsidizing Special Education, Enrichment, and Transportation programs.

The 2007-08 Budget incorporates the vital elements of the Continuous Improvement Planning Process, the Baldrige Criteria for Performance Excellence, and the ISO 9001 Quality Management System.

Based on Actual Average FTE student enrollment for 2004-05 of **6,999**, for 2005-06 of **6,989**, for 2006-07 of **7,047** and the cohort survival projection model, the FTE average student enrollment for 2007-08 is conservatively estimated at **7,000**.

**Revenues** are projected to increase **6.1%** due to state funding, I-728, and M&O levy increases.

**Expenditures** are projected to increase **6.2%** for increases in health benefits, retirement rates, teacher and classified staff salaries, and other salary step increases, plus the addition of art specialists at the elementary schools.

Total Appropriations (Expenditures) of \$69,267,031 **exceed** Total Revenues of \$68,570,936 by \$696,095.

The Budgeted Ending Unreserved Fund Balance of **\$3,491,750** is **5.04%** of Total Appropriations.

A transfer of \$30,000 to the Transportation Vehicle Fund is again budgeted for 2007-08.

Responsible stewardship of human and financial resources is our hallmark. All resource managers are accountable for the effective and efficient management of district funds.

I recommend the 2007-08 Budget be adopted as presented.

Les Vandervort, Chief Financial Officer, presented the following 2007-08 Budget Resolution 08-07 to the board and asked for their approval.

**Wenatchee School District No. 246  
Resolution 08-07**

**WHEREAS**, the 2007-2008 Budget must be adopted on or before August 31, 2007;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington that the 2007-2008 Budget be adopted as follows:

**APPROPRIATIONS**

General Fund.....	\$ 69,267,031
Capital Projects Fund.....	264,501
Debt Service Fund.....	6,447,344
Associated Student Body Fund.....	980,571
Transportation Vehicle Fund.....	359,000

**BE IT FURTHER RESOLVED** that the Board of Directors approve the 2007-2008 applications for State and Federal grants and programs as follows:

Program No. 21	State Special Education	\$ 3,472,659
Program No. 24	Federal Special Education Supplemental	1,437,000
Program No. 38	Federal Secondary Vocational Ed	100,459
Program No. 51	Federal Disadvantaged	2,133,355
Program No. 52	Federal School Improvement	775,105
Program No. 53	Federal Migrant, including Summer School	684,349
Program No. 55	State Learning Assistance	915,574
Program No. 56	State Institutions (Juvenile Detention)	152,614
Program No. 58	State Special and Pilot Programs	299,376
Program No. 63	State Promoting Academic Success (PAS)	215,493
Program No. 64	Federal Limited English Proficiency	220,527
Program No. 65	State Transitional Bilingual	1,272,718
Program No. 66	Student Achievement (I-728)	3,171,528
Program No. 74	State Highly Capable	62,332
Program No. 79	Gear Up, Scholars Project, ECEAP	707,490

**BE IT FURTHER RESOLVED** that the General Fund Maintenance and Operations Levy for 2008 collection be certified at \$9,233,000 and the Debt Service Levy for 2008 collection be certified at \$2,600,000, and

**BE IT FURTHER RESOLVED** that the Board of Directors approve an operating transfer from the General Fund to Transportation Vehicle Fund in the amount of \$30,000 for the 2007-08 school year, and

**Resolution 08-07**  
(continued)

**2007-08 Budget**

**BE IT FURTHER RESOLVED** that the Board of Directors approve the residual transfer of net rental and lease proceeds from the General Fund to the Capital Projects Fund at the close of the 2006-07 school year.

DATED the 14th day of August, 2007.

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Secretary of the Board of Directors

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President of the Board of Directors

**MOTION MADE:** To accept the Budget Resolution 08-07 as presented by Chief Financial Officer Les Vandervort. Motion seconded and passed unanimously.

**2) Update No. 2410P High School Graduation Requirements for Information**

Jon DeJong, Assistant Superintendent, reported to the board that due to recent changes at the last legislative session that the requirements for passing the WASL have been updated and changed. Due to those changes in order for WSD to meet the state standards and requirements to pass we must update our graduation requirement policy and procedures. He presented the changes and updates to the Policy No. 2410 for approval after the second reading and Procedure 2410P for information purposes.

**3) Update of Policy No. 2410 Graduation Requirements - 1<sup>st</sup> Reading**

After the presentation there was a brief question and answer session. Mr. DeJong explained the purpose of these updates pertained mostly to math credits. He said these changes would clean up the language. He also explained if the students do not pass the WASL they will need to show enrollment in a course with approved math credits with rigor. Karen Norlin asked if the counselors, parents and students are aware of these changes and the timelines that are attached to the changes. Mr. DeJong assured the board that the counselors are communicating with the parents and students. He also told the board and superintendent that this will most likely include science credits eventually. He said this is an unfunded mandate and we will have to provide more instructors to provide these classes for students. The board asked how they could help communicate this message to legislators. Mr. DeJong encouraged

them to talk to our representatives and when we go to the legislative sessions this year bring it up for discussion. The board thanked Mr. DeJong for the update.

**PRESIDENTS REPORT:**

- Chuck Largent reported about attending the Leadership Advance and encouraged the other board members to also attend if they have an opportunity.
- Letter from the Fire Department Thanking Mark Goveia and the staff at Sunnyside for the all the assistance and use of the building during the recent fire.

**SUPERINTENDENT'S REPORT:**

- Mr. Fiones asked the board if they would like to have the Board Retreat sometime in September and suggested inviting Walter Newman.
- Mr. Fiones gave a brief update on the Bond progress and talked about the calling campaign.

**MEETING ADJOURNED:**

Laura Jaecks adjourned the Board meeting at 7:25 p.m.

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President

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Secretary