

Wenatchee School District No. 246
Wenatchee, Washington
Minutes of October 9th, 2007 Regular Board Meeting

Board	Staff
Kevin Gilbert, President	Brian Flones, Superintendent
Jesús Hernández, Vice President	
Karen Norlin	
Laura Jaecks	

REGULAR MEETING

Kevin Gilbert, opened the regular board meeting at the Central Office at 7:00 p.m., with the Pledge of Allegiance led by a high school student. Chuck Largent was excused from this meeting.

CONSENT AGENDA

Brian Flones noted that the wording in the contract with the ESD in regard to providing for the establishment and implementation of the North Central Technical Skills Center, that the FTE's will be counted differently. which is good for us. The language changed and we made those changes in our contract in this consent agenda item. It was a legislative change. Kevin Gilbert asked for a motion to approve the consent agenda, with amended personnel report, and carryon payroll report. Jesús Hernández made the motion, Laura Jaecks seconded it and the motion carried unanimously.

1) **MINUTES** of the September 25th , 2007 regular board meeting.

2) **PERSONNEL REPORT:**

PREPARED BY: Steve Cole, Assistant Superintendent of Human Resources

3) **VOUCHERS:**

2006/07 VOUCHERS

DATE: Oct. 9th, 2007/ FUND	VOUCHER REGISTER #	AMOUNT TOTAL
2007-08 FUND		
General Fund:	19563-19835	\$ 362,768.83
ASB Fund:	2114-2159	\$ 26,096.18

4) CONTRACTS FOR APPROVAL:

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Approved by Les?	PO Required ?
10/2/07	New	Pipkin Construction	Contract to demolish houses at 1531 & 1657 Okanogan Street and 921 Orondo. After demolition, gravel lot at 921 Orondo Street.	\$58,718.52 + \$16,545.60	11/12/07-11/30/07	Bryan Visscher	Yes	Yes
10/2/07	Renew	Eastmont School District	Provide for the establishment and implementation of the North Central Technical Skills Center.	Eastmont receives reimbursement via apportionment.	10/01/07-10/01/08	Les Vandervort	Yes	Yes
10/2/07	New	North Central ESD	Math Leadership Alliance (MLA)	\$27,000	9/01/07 - 8/31/08	Jodi Smith/Nancy Duffey	Yes	Yes

CITIZEN'S COMMENTS: None

WHS ASB REPORT:

Doug Taylor, WHS counselor, reported to the board for the ASB President due to a volleyball game she was in and unable to attend the board meeting. He reported about their R.S.V.P. Program: Raising Student Voice & Participation comprising of:

- Associate Student Body
- Home-Room Rep.
- Leadership Team
- Senate

RSVP's Key Points:

- Student-led summits about the issue that matter most of them
- Civic Action Plans to recommend changes in school and communities
- Civic Opportunities- Solutions to the problems
- Civic Involvement- Strategies in how to complete solution

Raising student voice in decision making

Summit #1: Voice - What's on your mind? List of student Issues

Summit #2: Recommendations for Action: what should we do? Create a Civic Action Plan

Summit #3: Response: What is your reaction to this plan? Feedback to improve the plan

Summit #4: Implementation: How can we make our plan a reality? Volunteers to be involved in the action

They are taking applications to be a on the Leadership Team until October 11th.

These will be build into the periods and have minimal impact on the classroom time. The board thanked Mr. Taylor for the report.

SPECIAL REPORTS/PRESENTATIONS:

1) Culminating Project Proposal: Presented by WHS Counselor Doug Taylor

Mr. Taylor explained how WHS met and brain stormed all the challenges they are having with the Culminating Project and came up with some fresh new ideas. He traced their tracks to the board in detail of how they came up with the new approach. After much discussion and work they decided to keep what worked, learn from it and add to it.

The new proposal is to embed the project requirements into existing classes by giving the students credit for projects they have already completed in their regular scheduled classes that meet the criteria of the Culminating Project. They will have to be signed off by the teacher they have the class with that the project was completed in. Mr. Taylor explained all the possibilities and classes that currently exist that the students are in. How it exists now is requiring students to work twice as much for the same subjects and with teachers or advisors who have to create new material. By making this change will enable the students to accomplish the required state criteria with teachers that are qualified to teach the required subjects. It takes the guesswork out and can be easily tracked by counseling and/or advisors.

Much discussion continued with detail to individual classes that will be included or accepted as part of the Culminating Project. The board asked questions and Mr. Taylor answered them and said he will come back and report again as they progress through the process. He said they will keep the board informed. The board thanked Mr. Taylor and told him they were impressed with the new approach.

2) Enrollment Report for October 2007

Brian Flonex, Superintendent gave the enrollment report in Chief Financial Officer, Les Vandervort's place due to recent surgery he had and was unavailable to attend. The report was as follows. The exhibits are available at the district office.

Prepared by: Les Vandervort, Chief Financial Officer

Re: Enrollment Reports for **October 2007**

Exhibit A - monthly enrollments. The **October 2007** count of K-12 students is **7,251.91 full-time equivalents (FTE)** including 88.90 FTE Running Start students (Running Start counts begin in October). The *average* FTE is **7,226.06** which are 226.06 FTE above budgeted *average* FTE of 7,000. The 07-08 budget enrollment count did not include the change in funding for Columbia's all day kindergarten.

Last year's (2006-07) **October** FTE enrollment was **7,126.01** including 95 FTE Running Start students.

Exhibit B shows the changes in our average FTE enrollment for the last ten years.

Exhibit C shows the monthly information in graphic form, with a comparison to last year's enrollment and 2007-08 budgeted numbers. Also included were exhibits showing enrollment by school.

Mr. Flonex reported good news in regard to student population. He reported that there is a 226 increase in student numbers which is a 2.6% student growth. They discussed class size K-3 and 4th and 5th grade teacher movement in schools. The board thanked Mr. Flonex for the report and added that they missed Mr. Vandervort.

3) Fall 2007 Student Services Report:

Mr. Mike Franza, Director of Student Services reported the following to the board:

The data on this report is as of Friday September 28th.

CHOICE:

School Districts:	# Choice into Wenatchee:	# CHOICE OUT OF WEN
CASCADE	24	1
Cashmere	50	22
Chelan	4	
EASTMONT	235	31
Entiat	4	6
Orondo	7	
Quincy	8	
Waterville	9	
Total	341	60

Schools in Wenatchee	IN	OUT
Columbia	54	66
John Newbery	121	48
Lewis and Clark	89	96
Lincoln	60	77
Mission View	36	40
Sunnyslope	22	20
Washington	93	59
Foothills	42	29
Orchard	57	61
Pioneer	55	45
WHS	64	23
Valley	122	
WestSide	37	

**HOMELESS:
GRADE**

OF STUDENTS

HOMELESS: GRADE	# OF STUDENTS
Pre-school	5
Kinder	25
1st	26
2nd	18
3rd	16
4th	14
5th	15
6th	13
7th	11
8th	12
9th	18
10th	7
11th	6
12th	8

Students qualified for homeless services--194.

Migrant-qualified also--57

Special Ed. qualified also--22

HOME SCHOOL:

We have 72 parents who have declared their intent to Home School. This represents 126 students. This is new under the Student Services and I will be reviewing our board policy in the next month or so.

COUNSELORS:

The update will be into cabinet in the next week and will be brought to the school board following cabinet review.

Discussion followed about the numbers reported for Home Schooled and Valley Academy. They also discussed the good numbers in Day Care and Internet Academy. He also reported that the good news is that we are keeping our students. The board thanked Mr. Franza.

NEW BUSINESS:

1) RESOLUTION # 09-07

Mr. Flones presented Resolution #09-07 to the board. He explained that we are required to have a resolution that would enable us to pay for expenses for our new board member, Dr. Walter Newman, to attend the annual WSSDA conference before his election is certified. He will replace Mrs. Karen Norlin upon her retirement. The resolution reads as follows:

**WENATCHEE SCHOOL DISTRICT #246
RESOLUTION # 09-07**

WHEREAS; the Board of Directors of the Wenatchee School District has received notification from WSSDA that a resolution is needed to approve sending a newly non-certified elected board member to a conference as stated in WSD Board Policy #1822:

Inservice Conferences for Board Members

In keeping with the need for continuing inservice training and development, the board encourages the participation of its members at appropriate board conferences, workshops and conventions. Funds for participation at such meetings will be budgeted for on an annual basis.

- A. Cross References: Board Policy 1005 Key Functions of the Board
- B. Board Policy 1810 Annual Goals and Objectives
- C. Board Policy 1820 Evaluation of the Board

WHEREAS; district representatives concur;

THEREFORE, BE IT RESOLVED that the Wenatchee School District #246 Board of Directors approve Wenatchee School District #246 to cover expenses incurred by newly elected Board Member, Dr. Walter Newman, while attending the annual Washington State Schools Directors Association conference in Seattle, Washington on the dates of November 14th through 17th, 2007. The purpose of this resolution is to allow a board member to have expenses paid after being elected but prior to the certification of his/her election.

Dated this 9th day of October, 2007, at a regular meeting of the Board of Directors, Wenatchee School District #246.

WENATCHEE SCHOOL DISTRICT #246
Chelan County, Washington

President Kevin Gilbert asked for a motion:

MOTION MADE: Laura Jaecks made the motion to take action to adopt Resolution #09-07 as presented and Jesus Hernandez seconded it.

MOTION CARRIED UNANIMOUSLY

2) OUT-OF-STATE STUDENT FIELD TRIP APPROVAL

Jodi Smith, Executive Director of Learning and Teaching, presented the following to the board and asked for their approval for these trips. Mr. Flones made note to the board by approving these trips doesn't necessarily mean they will take the trip. The groups must first get it approved prior to having fund raising to help pay for the trip. If not enough students sign up the trip is canceled.

Re: Learning and Teaching

The following field trip requests are presented to you for your approval:

Group Name: WHS Jazz Ensemble
Date of Trip: February 21-24, 2008
Purpose: Participate in Lionel Hampton Jazz Festival
Number of Students: 23
Location: University of Idaho, Moscow, Idaho
Cost: ASB/Student Responsibility
Supervision: Jim Kovach

Group Name: WHS DECA (Marketing)
Date of Trip: April 24, 2008 – May 1, 2008
Purpose: International Career Development Conference Competition for DECA
Number of Students: 8
Location: Atlanta, GA
Cost: ASB
Supervision: Matt Pakinas

Group Name: WHS FBLA
 Date of Trip: June 24-29, 2008
 Purpose: To attend FBLA National Conference to compete and learn more about FBLA
 Number of Students: 2
 Location: Atlanta, GA
 Cost: ASB
 Supervision: Jean Retallic

Group Name: WHS History
 Date of Trip: June 16 – 20, 2008
 Purpose: To show my World History class and others different parts of Europe
 Number of Students: 4 - 12
 Location: Spain, France, and Italy
 Cost: Student Responsibility
 Supervision: Vince Thur

Ms. Smith asked for the Board’s approval. President Gilbert asked for a motion.

MOTION MADE: Mr. Hernandez made the motion to approve the out of state field trips as presented and Mrs. Norlin seconded it.

MOTION CARRIED UNANIMOUSLY

OLD BUSINESS:

1) Policy #2410 First Reading DRAFT

Mr. Jon DeJong, Assistant Superintendent, presented the updated proposed changes to the Policy #2410 and Procedures. He explained the history leading up to these recommended changes from WSSDA and answered the boards questions. He presented the following for their review.

HIGH SCHOOL GRADUATION REQUIREMENTS

Each student who has successfully completed an instructional program appropriate to his/her interests and needs shall be awarded a diploma at graduation ceremonies. The board shall award a regular high school diploma to every student enrolled in the district who meets the requirements of graduation established by the district and state. Only one diploma shall be awarded with no distinctions being made between the various programs of instruction, which may have been pursued.

The board shall establish graduation requirements, which, as a minimum, satisfy those established by the state board of education:

Present through June 30, 2004

English	3.5	credits
Mathematics	2	credits
United States' History & Government	1	credit
Washington State History & Government	.5	credit
Contemporary World History, —Geography & Problems	1	credit
Science (1 credit in laboratory science)	2.5	credits
Occupational Education	1.5	credit
Physical Education	2	credits
Fine, Visual or Performing arts*	1	credit
Electives	7	credits
TOTAL	22	credits

* or additional credit from subject areas listed above

After June 30, 2004

English (reading, writing and communications)	3.5	credits
Mathematics	2	credits

Science (physical, life and earth; one laboratory credit)	2.5	credits
Social Studies (civics, history and geography)	2.5	credits
Health and Fitness	2	credits
Arts	1	credit
Occupational Education	1.5	credit
Electives	7	credits
TOTAL	22	credits

Class of 2008	WHS	WSHS	
English (reading, writing and communications)	3.5	4.0	credits
*Mathematics	2	2.5	credits
Science (physical, life and earth; one laboratory credit)	2.5	2.5	credits
Social Studies (civics, history and geography)	3.0	3.0	credits
Health and Fitness	2	2	credits
Arts	1	1	credits
Occupational Education	1.5	1	credits
Electives	6.5	6	credits
TOTAL	22	22	credits

WHS – Wenatchee High School
WSHS – WestSide High School

* Students in the class of 2008 who have not passed the mathematics Washington Assessment of Student Learning (WASL) or an approved alternative assessment, must earn one additional mathematics credit or career and technical course equivalent, including courses at skills centers, after the student's 11th grade year and continue to take the appropriate mathematics assessment at least once annually until graduation. Approved alternative assessments for the Washington State Certificate of Academic Achievement (CAA) guidelines are outlined by the Office of Superintendent of Public Instruction. These options include:

- Scores on selected Advanced Placement and college Admission Tests
- Collection of Evidence
- WASL/Grades Comparison

Students who demonstrate proficiency of the state's reading, writing, and mathematics standards with the Washington Assessment of Student Learning (WASL), a state-approved alternative to the WASL or an assessment for students in special education will earn a diploma with a Certificate of Academic Achievement or Certificate of Individual Achievement. Until 2013, students can earn a diploma without a certificate if they demonstrate proficiency in reading and writing and continue to earn additional mathematics credit(s)- or career and technical course equivalents- and annually retake the WASL or an assessment designed for students in special education programs.

Student transcripts shall indicate if a student earned a Certificate or not. The transcripts of students who earned a certificate will note "CAA" or "CIA." Students who meet only the reading and writing standards, but earn additional mathematics credits and take the mathematics WASL or WAAS mathematics assessment annually, will be able to graduate, but will not earn a certificate. The student's transcript will indicate that the certificate requirement was "Not Met."

Class of 2009-2012	WHS	WSHS	
English (reading, writing and communications)	3.5	4.0	credits *Mathematics2
Science (physical, life and earth; one laboratory credit)	2.5	2.5	credits
Social Studies (civics, history and geography)	3	3	credits
Health and Fitness	2	2	credits
Arts	1	1	credit
Occupational Education	1.5	1	credits
Electives	6.5	6	credits

TOTAL

22 22
credits

WHS – Wenatchee High School
WSHS – WestSide High School

*Students in the graduating classes of 2009-2012 who have not passed the 10th grade math Washington Assessment of Student Learning (WASL) or an approved alternative assessment, must earn two mathematics credits or career and technical course equivalent, including courses at skills centers, after the student's 10th grade year and continue to take the appropriate mathematics assessment at least once annually until graduation. Approved alternative assessments for the Washington State Certificate of Academic Achievement (CAA) guidelines are outlined by the Office of Superintendent of Public Instruction. These options include:

- Scores on selected Advanced Placement and college Admission Tests
- Collection of Evidence
- WASL/Grades Comparison

Students who demonstrate proficiency of the state's reading, writing, and mathematics standards with the Washington Assessment of Student Learning (WASL), a state-approved alternative to the WASL or an assessment for students in special education will earn a diploma with a Certificate of Academic Achievement or Certificate of Individual Achievement. Until 2013, students can earn a diploma without a certificate if they demonstrate proficiency in reading and writing and continue to earn additional mathematics credit(s)- or career and technical course equivalents- and annually retake the WASL or an assessment designed for students in special education programs.

Student transcripts shall indicate if a student earned a Certificate or not. The transcripts of students who earned a certificate will note "CAA" or "CIA." Students who meet only the reading and writing standards, but earn additional mathematics credits and take the mathematics WASL or WAAS mathematics assessment annually, will be able to graduate, but will not earn a certificate. The student's transcript will indicate that the certificate requirement was "Not Met."

A credit is defined as 150 hours of planned instructional activities excluding passing time.

~~A credit is defined as 180 (50 minute) hours of planned in-school instruction excluding passing time. A Carnegie unit (180 hours/50 minute) is required unless a waiver process has occurred. No student may earn more than one credit/year to satisfy the state board requirements in English, Mathematics and Science except as provided in WAC 180-51-065. Additionally, WestSide High School credit shall be granted according to the requirements of the Alternative Learning Experience WAC 392-121-182. The board shall approve additional graduation requirements as recommended by the superintendent.~~

Additional requirements to earn a diploma include PLUS a 5-year educational plan and a culminating project. After June 30, 2007, meeting standard on the WASL in reading, writing and math or an alternative assessment.

The superintendent shall develop procedures for implementing this policy which include:

~~A. Prior to December 31, 2003, the superintendent shall develop and implement a plan for involving staff, parents, students and the community in the identification of new local graduation requirements that complement the state graduation requirements effective July 1, 2004; establishment of the process and assessment criteria for the high school culminating project requirements; and determination of the education plan process for identifying competencies and that will constitute district credits in lieu of 150 hours of planned instruction per credit. The results of this planning process will be recommended the board. The board's final decisions on these issues shall be incorporated into this policy prior to July 1, 2004.~~

- A. Establishment of the process and assessment criteria for the high school culminating project requirements; and determination of the education plan process for identifying competencies.
- B. Establishing the process for completion of the 5 Year Plan.

- C. Recommending course and credit requirements, which satisfy the state board of education requirements and recognize the expectations of the citizens of the district.
- D. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (another public school district, an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days.
- E. Making graduation requirements available in writing to students, parents and members of the public;
- F. Providing for a waiver of graduation requirements for an individual student when permitted;
- G. Granting credit for learning experiences conducted away from school, including National Guard high school career training;
- H. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit, state law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma; Tenth and eleventh grade students and their parents shall be notified annually of the Running Start Program;
- I. Granting credit for work experience;
- J. Granting credit based upon competence testing, in lieu of enrollment;
- K. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;
- L. Counseling of students to know what is expected of them for completion of their schooling;
- M. Preparing a list of all graduating students for the information of the board and release to the public;
- N. Preparing suitable diplomas and final transcripts for graduating seniors;
- O. Planning and executing graduation ceremonies; and

In the event minimum test requirements are adopted by the board, a student who possesses a disability shall satisfy those competency requirements, which are incorporated into the Individualized Education Program (IEP). Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

A student shall be issued a diploma after completing the district's requirements for graduation. A student shall also be advised that he/she may receive a final transcript.

However, a student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or

transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents shall have the right to an appeal using the same process as used for short-term suspension (**3322**). Appeal Process for Short-Term Suspension shall apply.

Graduation requirements in effect when a student first enrolls in high school shall be in effect until that student graduates unless such period is in excess of ten years.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion shall be regarded as a school suspension. In such instances, the diploma will be granted.

Cross References:	Board Policy	3110	Age of Attendance
		3111	Entrance Qualifications
		3112	Early Withdrawal
		3120	Compulsory Attendance
		3200	Student Rights & Responsibilities
		3520	Student Fees, Fines, Charges

Legal References	RCW	28A.230.090	High school graduation requirements or equivalencies — Reevaluation and report by state board of education — Credit for courses taken before attending high school — Postsecondary credit equivalencies
		28A.230.120	Option to receive final transcripts-Notice
		28A.600.300-400	Running Start
		28A.635.060	Defacing or injuring school property-liability of parent or guardian
	WAC	180-50	Courses of studies & equivalencies
		180-51	High school graduation requirements
		180-57	Secondary Education--Standardized high school transcript
		392-121	Alternative Learning Experiences
		392-169	Running Start

Management Resources:

Policy News, April 1999 Variations complicate college credit equivalencies
Policy News, Dec. 2000 2004 High School Graduation Requirements Adopted

Adoption Date: September 22, 2003

Revised: 10/23/05

Wenatchee School District

4) PROCEDURE #2410P - INFORMATION

HIGH SCHOOL GRADUATION REQUIREMENTS

Publication Of Graduation Requirements

Prior to registering in high school, and each year thereafter each student and his/her parents or guardians will be provided with a copy of the graduation requirements in effect for that student (those in effect when the student enrolled in ninth grade unless ten years have elapsed). Graduation requirements shall also be included in the student handbook.

High School Completion

Each student is to develop, update as necessary, and initially have on file a high school completion plan approved by the parent. Counselors will provide assistance to incoming ninth graders and their families in developing educational plans. Changes in plans should normally reflect parent consent and should be submitted to the appropriate counselor. At the conclusion of each year the school will provide the student and his/her parents or guardians with a report, which

reflects the progress that has been made toward satisfying the graduation requirements. If progress is not normal, the school will identify alternative courses that can be taken to correct the deficiencies.

Required Subject Areas And Credits

The following credits and subject areas of study shall be required of each candidate for graduation: (**WHS – Wenatchee High School, WSHS – WestSide High School**)

SUBJECT

	WHS	WSHS
English	3.5	4.0
*/** Mathematics	2.0	2.5
Social Studies, Including: <ul style="list-style-type: none"> • World History (.5) • United States History & Government (1.0) • Contemporary World Problems, (1.0) • Washington State History and Government (.5) 	3.0	3.0
Science w/1.0 lab credit	2.5	2.5
Occupational Education	1.5	1.0
Physical Education (Health)	1.5 (.5)	1.5 (.5)
Fine, Visual, Performing Arts	1.0	1.0
Electives	6.5	6.0
TOTAL CREDITS	22	22.0

*Students in the class of 2008 who have not passed the mathematics WASL or an approved alternative assessment, must earn one additional mathematics credit after the student’s 11th grade year and take an appropriate mathematics assessment at least annually until graduation.
After June 30, 2008
 **Students in the graduating classes of 2009-2012 who have not passed the 10th grade math WASL or an approved alternative assessment, must earn two mathematics credits after the student’s 10th grade year and take the appropriate mathematics assessment at least once annually until graduation.

In addition, students will present a five-year educational plan, a culminating project, and meet standard on the WASL in reading, writing and math or an alternative assessment. ~~The alternative assessment will be determined by the building principal or designee.~~

A Five Year Plan and culminating project are also required.

- In assisting students with developing a High School and Beyond Plan the district should:
- A. Provide internal and external resources to ensure successful development and implementation of the High School and Beyond Plan;
 - B. Provide the opportunity for student choice, voice and ownership of the High School and Beyond Plan;
 - C. Teach students a planning process that provides a capacity to create, review and revise the High School and Beyond Plan;
 - D. Prepare all students for post-secondary options;
 - E. Align the High School and Beyond Plan with the the Essential Academic Learning Requirements, State Learning Goals and district goals and link to district high school graduation requirements;
 - F. Collect and analyze data to evaluate and improve the effectiveness of the High School and Beyond Plan; and

- G. Assure parental involvement in the planning process, including the student's development of the High School and Beyond Plan.

In assisting students with developing the culminating project the district should:

- A. Advise the student and parents of the requirement to complete a culminating project as a graduation requirement;
- B. Provide the student assistance and guidance annually on completing the project;
- C. The culminating project may include:
 - 1. **A demonstration of the student's ability to communicate in writing by completing an analytical, argumentative and/or reflective letter;**
 - 2. **A demonstration of the student's ability to communicate orally through a presentation to peers, teachers and/or community members;**
 - 3. **Completion of a self directed student project that demonstrates the student's academic and management skills; and**
 - 4. **The opportunity for the student to complete a community service project or a project working with a community member;**
- D. Review each student's progress annually;
- E. Provide opportunities within the curriculum for students to work on projects; and
- F. Ensure projects align with goals three and four of the learning goals.

Credits

Students shall be expected to earn a total of ~~23 credits in 2002, 22.5 credits in 2003, and 22.0 credits in 2004~~ in order to complete graduation requirements. For credit purposes, a class must meet for a total of ~~180 (50-minute)~~ **150** hours of planned instruction.

The principal or designee is responsible for determining which credits will be recognized by the district for students enrolling from another state approved learning program (public school, approved private school or home school), or from out-of-state, or out-of-country. Credits from another Washington public school or accredited state private school or accredited out-of-state public or private school shall be accepted to the extent the credit matches a district graduation requirement, or may be counted as an elective credit. Credits from unaccredited programs or home schools shall be evaluated as described below for home school students. Decisions of the principal or designee may be appealed to the superintendent within fifteen school days of the initial decision.

Waiver Of Graduation Requirements

The following procedure shall be followed in graduation waiver requests:

The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met.

An individual student may be granted an exemption from any **district** requirement in this policy if such requirement impedes the progress toward graduation provided there is a direct relationship between the failure to meet the requirement and the student's ability. When a 12th grade student transfers from another high school, the student may be permitted to graduate with a lesser number of credits provided that minimum state course and credit requirements are satisfied and the student successfully passes a full schedule of classes during his/her 12th year of school.

Waiver of graduation requirements is determined by the principal. The procedure for processing requests for waiver shall be as follows:

1. Request shall be initiated by the parent or the eligible student.
2. The principal shall investigate the request for waiver of graduation requirements.
3. The principal shall make a determination in writing based upon appropriate data and upon conclusions of the investigation.
4. The principal shall develop appropriate record keeping procedures for storage of all pertinent data relating to each waiver request.

5. The parent or eligible student shall be notified that an appeal to the decision on waiver requests may be made in writing to the superintendent no later than 30 days prior to the anticipated graduation date.
6. All state requirements must be satisfied except that Washington history and government may be waived for students who have completed and passed a state history and government course in another state during grades seven through twelve and who have fulfilled study of the Washington state constitution through an alternative learning experience approved by the principal. Additionally, physical education, pursuant to RCW 28A.230.050, may be waived upon written request of a parent or guardian on account of physical disability, employment or religious belief or because of participation in directed athletics or military science and tactics. This shall not alter the credit requirements established by the board.

Alternative Programs

Credit toward graduation requirements may be granted for planned learning experiences primarily conducted away from the facilities owned, operated or supervised by a district.

A proposal for approval of out-of-school learning activities shall be submitted prior to the experience, shall be at no additional cost to the district, and shall include at least the following information:

- A. The objective(s) of the program;
- B. The teaching component(s) of the program, including where and when teaching activities will be conducted by school district certificated staff;
- C. A schedule of the duration of the program, including beginning and ending dates within the school year;
- D. A description of how student performance will be supervised, evaluated, and recorded by the certificated staff or by qualified school district employees under the direct supervision of the certificated staff;
- E. A description of intervention techniques and criteria for their use;
- F. Description of how student performance will be assessed;
- G. Qualifications of instructional personnel; and
- H. Plans for evaluation of program.

A list of approved programs shall be kept on file in the superintendent's office. Reasons for approval or disapproval shall be communicated to those making the request.

Credit For Work Experience

The use of work experience as a part of the educational program of students should be regarded as part of the secondary school curriculum rather than just a device to relieve a manpower shortage. The following are the bases upon which credit may be granted for work experience.

- A. The work program shall be supervised by the school.
- B. The work experience shall be specifically related to the school program of the student.
- C. Credit given for work experience shall represent growth in the student, and the type of work done should have definite educational value.
- D. The job in which experience is gained shall provide varied experience.
- E. A work experience program shall be supplemented by an adequate program of guidance, placement, follow-up and coordination between job and school by the career placement counselor.
- F. Work experience as a planned part of a school subject may be included in the credit given for that subject (e.g., sales training class).
- G. One work credit may be granted for not less than 360 hours of work experience related to a student's school program.
- H. A student participating shall be legally employed and must have passed his/her sixteenth birthday.
- I. An employer's report of the student's work record, indicating satisfactory progress on the job, shall be filed with the school.

- J. The regular state apprenticeship program, where the training is worked out cooperatively with the school and meets the standards for graduation requirements, is acceptable.

National Guard High School Career Training

Credit may be granted for National Guard high school career training in lieu of either required or elective high school credits. Approval by the district shall be obtained prior to a student's participation in a National Guard training program as follows:

- A. MIL Form 115 or an equivalent form now or hereafter provided by the national guard shall be completed and filed with the school district; and
- B. The number of credits toward high school graduation to be granted shall be calculated, agreed upon by the student and an authorized representative of the school district, and such agreement noted on MIL Form 115 or such equivalent form.

Credit toward high school graduation may be granted by the school district upon certification by a national guard training unit commander on the completion component of MIL Form 115 or such equivalent form that the student has met all program requirements.

Home School Credit

Guidelines for granting high school credit for home schooling are as follows:

- A. To gain credit for a course of study, a student shall provide:
1. A journal which reflects the actual work completed during a home-study course of study
 2. Exhibit(s) of any specific projects completed (e.g., themes, research papers, art and/or shop projects); and/or
 3. Any such other performance-based exhibits of specific course-related accomplishments.
- B. To gain credit for a course of study, a student shall demonstrate proficiency at a minimum of 80% of the objectives of the course. Such testing shall be available as an ancillary service of the district if it is regularly available to all students. If not, the parent may engage district-approved personnel to conduct such an assessment at a cost to be determined by such personnel.
- C. Credit is granted for the following approved schools:
1. Community colleges, vocational-technical institutes, four-year colleges and universities and approved private schools in the state of Washington, and
 2. Other schools or institutions which are approved by the district after evaluation for a particular course offering.

Graduation Ceremonies

If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in graduation ceremonies. Each student shall be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student shall receive a final transcript. Each student shall be notified of this opportunity at least one month prior to the close of the school term.

Graduation ceremonies will be conducted in the following manner:

- A. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.
- B. Caps and gowns will be worn in the proper manner, as designated by the school administration and class advisor.
- C. Students who participate will be expected to use good taste in their choice of accessories for their attire.
- D. Each student who participates will be expected to cooperate with the class advisor and to participate in all parts of the graduation ceremonies.

- E. Failure to comply with the above requirements will automatically forfeit a student's privilege of participation in the graduation ceremonies

D. 9/22/03

PRESIDENTS REPORT:

- President Gilbert reported about meetings for Initiative 424, the Simple Majority. They still need help so they are asking anyone interested in calling please let him know. It will be at the Training Center at the Wenatchee Medical Center. The dates, mentioned were Oct. 19th, 24th and 29th.
- Communication:
 - Mr. Gilbert has a correspondence he cannot read and will give to Lindee Akers.
 - Superintendent Fones gave a copy of the a letter sent to the board and superintendent giving Suzanne Stanton a lot of credit for helping homeless with their many needs. They said she came through for their family and many more in our community and thought she should get recognition for her efforts. Each board member got a copy of the letter.
 - Mr. Fones also shared an email he received from Lynda Eich, OSPI Mathematics Initiative Office. They wanted to know the tactics Orchard was using to increase the student scores in mathematics. They went up considerably and they wanted to share Orchard's story to encourage other schools.

SUPERINTENDENT'S REPORT:

Superintendent Brian Fones reported

- Mr. Fones Attended the "Make Your Day" conference and brought back a plaque honoring WSD for "keeping the vision" since 1994, 13 years.
- Mr. Fones reported on the latest Facilities Committee meeting and feedback from surveys. Next meeting Oct. 18th in the MBR at the D.O.
- Confirmation of Board Retreat Oct. 26 at the ESD, 8 a.m. – 4 p.m. Board members said they are looking forward to it. Agenda review was discussed.
- Changing the Nov. 13th board meeting date to Nov. 6th due to the WSSDA conference it was decided is not necessary.
- Laura Jaecks, Brian Fones and Walter Newman will be attending early bird sessions at the WSSDA Conference.
- Timeline discussed on the upcoming election and retirement of board member Karen Norlin and swearing in of Dr. Walter Newman, November 27th.

MEETING ADJOURNED: 8:05 P.M.

President

Secretary