

Wenatchee School District No. 246
Wenatchee, Washington
Minutes of March 25th, 2008 Regular Board Meeting

Board	Staff
Jesús Hernández, President	Brian Fiones, Superintendent
Chuck Largent, Vice President	
Laura Jaecks	
Kevin Gilbert	
Walter S. Newman	

REGULAR MEETING

Jesús Hernández opened the regular board meeting at the Central Office at 7:15 p.m., with the Pledge of Allegiance.

I. CONSENT AGENDA

Jesús Hernández asked for a motion to approve the consent agenda, motion made, seconded and the motion carried unanimously.

1) **MINUTES** of the March 11th Regular Board Meeting

2) PERSONNEL REPORT:

March 25th 2008

PREPARED BY: Steve Cole, Assistant Superintendent of Human Resources

SUBJECT: **PERSONNEL REPORT**

3) PAYROLL/VOUCHER REPORTS:

Hand Carried PAYROLL: March 28th \$4,512,916.20

2008 VOUCHERS

Date: March 25th 2008	VOUCHER REGISTER #	AMOUNT TOTAL
2008 FUND		
General Fund:	22547-22879	\$485,109.79
Capital Projects	279-279	\$432.00
ASB Fund:	2635-2685	\$45,375.32

4) SURPLUS REPORT: 3-25-08 On File

II. RECOGNITION AWARDS:

The Daniel J. Evans Award – WSD Student, Morgan Kuntz: The Daniel J. Evans Award is a high honor for Washington State students. Named after Governor Daniel J. Evans, this award showcases kindergarten through 12th grade students for civic leadership in their community as well as successful completion of a Civics Curriculum Based Assessment (CBA). This award is given annually to two Eastern Washington students and two Western Washington students.

Dawn Woods, teacher of Pioneer Middle School presented, in a packed house, The Daniel J. Evans Award to Morgan Kuntz as a student at Pioneer Middle School for the essay she wrote to win the award. Morgan was present and received the prestigious award and had a photo opp with the Superintendent, Dawn Woods (her teacher) and family. The board congratulated her on her success and wished her many more successes in her future.

III. CITIZENS COMMENTS: None

IV. ASB REPORT:

ASB President, Abbie Poirier was not present but asked WHS Principal Michele Wadeikis to report to the board for her. Ms. Wadeikis reported about a Home Room Representatives open forum meeting with the administration. They discussed:

- Absenteeism
- Tardiness after break (not lunch) and during first period - highest
- Use of the courtyard for breaks and lunch - supervision
- Open Campus only for Seniors and Juniors
- Garbage in the Parking lot after lunch
- Eliminating break and having longer lunch

A lot of open dialogue exchanged between the students and administration. The board voiced concern that by eliminating break may result in a negative impact on food service and wanted a report on that.

Ms. Wadeikis also reported that she met with the Diversity Club and they are planning another “Day of Silence”. Ms. Wadeikis said she gave them the guidelines and they are aware of what is allowed and what is not. The board thanked Ms. Wadeikis for the report.

V. SPECIAL PRESENTATIONS:

1) February 2008 Budget Status Reports:

Prepared by: Les Vandervort, Chief Financial Officer

Date: March 18, 2008

For each of the District's five funds, the budget status report shows the annual budget, the year-to-date revenues and expenditures, and the percent received/expended.

GENERAL FUND With **50%** of the fiscal year elapsed, Total General Fund revenues were **46.7%** and expenditures were **45.9%** of budgeted amounts.

The Unreserved fund balance of **\$3,984,975** is **5.75%** of budgeted expenditures. Restricted Fund Balance is set aside for inventory, carryovers in special programs, planned maintenance projects, and completion of bond projects.

The district's M&O Levy for 2008 collection is \$9,233,000.

The 2008 levy rate is \$3.08 per thousand dollars assessed value.

Excess capacity, levy, I-728, and special programs funds are set aside for key strategic initiatives:

1. Reducing student/teacher ratio in grades K-3
2. All-day kindergarten
3. Professional development for certificated and classified employees
4. Instructional coach model
5. Intervention support as extended day and summer school programs

CAPITAL PROJECTS FUND The ending fund balance of **\$194,705** is designated for remodeling, miscellaneous building projects, and specific projects.

The Pioneer Middle School project is substantially complete. Work is being completed on the PMS firelane.

DEBT SERVICE FUND The ending fund balance of **\$971,979** is reserved for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide adequate funds for the bond payments.

ASB FUND Revenues are **45.7%** of the amount budgeted for the year. Expenditures are at **46.1%** of the budget.

The Total Ending Fund Balance is **\$470,409**.

TRANSPORTATION VEHICLE FUND The ending fund balance of **\$129,886** is available for purchase of school buses.

Chief Financial Officer, Les Vandervort explained all the above funds in detail and answered the questions from the board referring to the fund exhibits. They asked about the fund balances and he outlined them reminding the board that we will have some balances coming due on projects later this year that will deplete a lot of those fund percentages. Brief discussion on the transportation vehicle fund followed and Mr. Vandervort explained the depreciation of the buses and purchases of buses for next year. Diesel fuel was also discussed which included the bidding process for the gas contracts for the district. The board thanked him for the report.

2) Enrollment Reports for March 2008

Prepared by: Les Vandervort, Chief Financial Officer

Date: March 4, 2008

Exhibit Charts showed the following:

Exhibit A - monthly enrollments. The **March 2008** count of K-12 students is **7,148.57 full-time equivalents (FTE)** including 85.06 FTE Running Start students (Running Start counts began in October).

The *average* FTE is **7,174.21** which are 174.21 FTE above budgeted *average* FTE of 7,000.

Last year's (2006-07) **March** FTE enrollment was **7,056.79** including 101.03 FTE Running Start students.

Exhibit B shows the changes in our average FTE enrollment for the last ten years.

Exhibit C shows the monthly information in graphic form, with a comparison to last year's enrollment and 2007-08 budgeted numbers. (EXHIBITS ON FILE)

The board members commented on the strong student numbers. Mr. Vandervort pointed out that we are straight-lined (flat lined) in our enrollment pretty much over the last 10 years and that makes it difficult to project. Mr. Newman asked if Mr. Vandervort could go back further, 13-15 years or to the 1980's so they could see the trends. He agreed to get those numbers for them. Mr. Frones pointed out that a lot of the numbers, approximately 400 students, are "choiced" into our district from other districts. Also there are Running Start students, and many other factors to take into consideration over the past 10 years and in order to get a clear picture of our enrollment we must look and incorporate those factors into the picture/formula. Jesús Hernández asked what kind of classes the students were taking back in the earlier years and said he would like to see the comparison. Mr. Frones said he is looking at that right now and trying to isolate the student numbers in classes at the high school, he used examples where we are offering classes with only 8 – 13 students in them. This included conversation concerning space at the high school in reference to portable classrooms. Discussion ended and the board, again, thanked Mr. Vandervort.

3) PRE-BUDGET 2008-09 UPDATE:

Les Vandervort, Chief Financial Officer, gave the board members the State 2008 Budget Rate Sheet and an additional 14 handouts that covered all the federal and state funded programs. As we progressed through the packet Mr. Vandervort referred to the formula pages to help give explanations of the percentages and budgeted amounts.

Packet included:

1. State 2008 Budget Rate Sheet
2. Estimated Budget Impacts of the 2007-09 Budget on State Revenues
 - a. Basic programs
 - i. Basic Ed Entitlement
 - ii. Special Education
 - iii. Transportation Operations
 - iv. Learning Assistance Program
 - v. Transitional Bilingual
 - vi. Institutional Education
 - vii. Highly capable
 - viii. Inflation Costs of Health Insurance
 1. 1-732 COLA
 2. Leap 2 Salary Schedule revisions
 - b. Selected Grants and Allocations
 - i. 1-728 Student Achievement
 - ii. ESD Core Funding
 - iii. Summer Skills Center
 - iv. Promoting Academic Success (PAS)
 - v. Full -Day Kindergarten

Summary of General Fund Budget

- Some of the revenues and other financing sources reported as follows:

State, Special Purpose		2008-09 % Increase
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/
\$8,693,423	\$9,806,667	\$10,991,383
State, General Purpose		Apportionment
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/
\$30,167,434	\$31,695,394	\$32,881,951
Special Ed-General Apport.		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/
		\$818,279
Local Effort Assistance		/2008-09 % Increase
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/
\$2,152,352	\$2,198,083	\$2,258,706
Special Education		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/
\$3,122,351	\$3,179,285	\$3,472,656
Learning Assistance		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/25.0(includes PAS)
\$722,551	\$861,420	\$915,574
Promoting Academic Success		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/ 0.0
\$28,371	\$174,662	\$215,493
Transitional Bilingual		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/6.9
\$1,167,461	\$1,232,690	\$3,171,528
Student Achievement		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/
\$2,099,985	\$2,625,000	\$31,371,628
Highly Capable		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/5.7
\$49,493	\$51,187	\$62,332
Transportation - Operations		
Actual: 2005-06	Budget: 2006-2007	Budget: 2007-08/5.3
\$925,175	\$948,952	\$1,010,028
Derived Base Salary Allocations		Cert. Instructional
2006-07	2007-08	2008-09
\$31,561	\$32746	\$34426
Salary Allocations		Cert. Admin.
2006-07	2007-08	2008-09
\$56535	\$58627	\$61207
Salary Allocations		Classified
2006-07	2007-08	2008-09
\$29414	\$30502	\$31865

Other discussion topics covered:

- Insurance costs/Health Care Carve-Outs
- NERC
- Salary increases
- Cost of Living: 3.9%-5% discussion
- Classified and sub costs
- Student/teacher ratio – state recommended and actual
- Vocational programs
- State Formulas that determine our \$ allotments
- All Day kindergarten calculations

Much discussion followed on all these subjects and Mr. Vandervort helped to clear up some of the board's questions about 2008-09 year budget. There will be another meeting in July or August to get the budget firmed up. By that time all the numbers will be released from the state. The board thanked Mr. Vandervort for all his work on this project.

VI. OLD BUSINESS

1) Policy #2161 SPECIAL EDUCATION AND RELATED SERVICES FOR ELIGIBLE STUDENTS

Crystal Bragg, Assistant Special Education Director, submitted the revised policy. It was submitted for second reading and action for adoption on the Board's approval. Mr. Fones said the Procedure No. 2161P will be submitted at the April 8th board meeting as an information item to the board. Ms. Bragg offered a workshop to the board to review or update themselves on any of their programs. She said they would be happy to present when it would be convenient for the board. They thanked her and said they would like to do that soon.

MOTION MADE: To approve the revised Policy No. 2161 SPECIAL EDUCATION AND RELATED SERVICES FOR ELIGIBLE STUDENTS as presented.

SECONDED AND MOTION APPROVED: UNANIMOUSLY

VII. PRESIDENTS REPORT:

NSBA Annual Conference coming up the end of this week.

Communication:

- Invitation to the board to participate in the "Shrub Steppe'n Walk at Saddlerock" activity the last week in April.
- Laura Jaecks asked Mr. Fones to answer a letter from a high school staff person. He agreed to send an email letter in response to the letter they received.
- A request was made to have the recent survey results on the next board meeting agenda.
- Request for a report on space that can be recaptured at the high school, Mr. Fones said he is currently working on that and had the numbers with him but not finished studying them. He shared some of the class sizes. The board, as an alternative for lack of space, suggested the Internet Academy. One board member verified that we were still looking into portables also as a solution.

VIII. SUPERINTENDENT'S REPORT:

- Superintendent Fones reported about a conversation with the City Parks Dept. about possibly using our Crawford/Okanogan property for additional sports fields until it is needed for a school site. Discussion followed with reservations about costs to the district. We have so many needs/obligations at this time on our reserves and our own projects take priority. There were concerns about parking, restrooms, soil remediation and if there's been any dialogue or input from our Athletic Director. The board asked to meet with the Park's committee before there could be any decision made one way or the other. Mr. Fones agreed to contact them and schedule them into a board meeting after he returns from the NSBA conference.
- Mr. Fones reported that he was contacted by Mr. Hawkins from the city and asked if we would consider letting the Ninth St. Trailer Home Park lease and move to our Malaga school site until needed by us. They are having difficulty finding a site to move it to. The board said they don't feel that would be a good move on our part. There are too many red flags and not a good PR move, when it came to reclaiming the property for a school site. They do not want to be in the business of displacing families to build a new building. Mr. Fones said he will let them know.
- WSSDA Regional Conference, April 16th, everyone is going and it is here.

IX. MEETING ADJOURNED:

President Jesús Hernández adjourned the meeting at 8:34 p.m.

X. EXECUTIVE SESSION:

President Jesús Hernández read the following statement: *The school board will enter into executive session in accordance with board policy 1410 and RCW 42.30.110 to discuss with legal counsel representing the district matters relating to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action will be taken and should last for approximately 45 minutes.*

The meeting was reconvened and adjourned with no action taken at 9:30 p.m.

President

Superintendent