

Wenatchee School District No. 246
Wenatchee, Washington
Minutes of August 12th, 2008 Regular Board Meeting

Board

Jesús Hernández, President
 Chuck Largent, Vice President
 Kevin Gilbert
 Laura Jaecks

Staff

Les Vandervort, CFO

REGULAR MEETING – 7:00 p.m.

Jesús Hernández opened the regular board meeting at the Central Office at 7:00 p.m., with the Pledge of Allegiance. Brian Flonos was excused due to illness and Walter Newman was out of town.

I. CONSENT AGENDA

Jesús Hernández asked for a motion to approve the consent agenda, motion made and seconded and the motion carried unanimously.

1) **MINUTES** of the Regular Board Meeting on June 24th & July 1st 2008.

2) **PERSONNEL REPORT:**

PREPARED BY: Steve Cole, Assistant Superintendent of Human Resources

August 12, 2008

3) Payroll: July 31st 2008: \$4,523,320.66

2008 VOUCHERS		
Date: July 9th, 2008	VOUCHER REGISTER #	AMOUNT TOTAL
2008 FUND		
General Fund:	24566-24842	\$337,534.34
Capital Projects		
ASB Fund:	3028-3080	\$46,278.31
2008 VOUCHERS		
Date: July 23rd, 2008	VOUCHER REGISTER #	AMOUNT TOTAL
2008 FUND		
General Fund:	24843-25080	\$265,326.76
Capital Projects	285-286	\$6,633.40
ASB Fund:	3081-3100	\$27,699.09

4) CONTRACTS:

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Approved by Les?	PO Required?
07/30/08	New	Department of Ecology	Environmental Covenant for Foothills Middle School	N/A	8/12/08	Yes	No
				Account Code N/A			
07/30/08	New	Department of Ecology	Environmental Covenant for John Newbery Elementary School	N/A	8/12/08	Yes	No
				Account Code N/A			
06/20/08	Renewal	Pediatric Therapy Center	Birth to Three Services	20% of Washington State Birth to Three Allocation	9/01/08 - 6/30/09	Yes	Yes
				Account Code 2100 27 7079 000			
06/20/08	New	Keyes Packaging Group	Wenatchee High School will use baler from Keyes Packaging Group and Keyes will purchase all fiber products from WHS.	\$75/ton for mixed office paper and \$45/ton for cardboard	7/01/2008-6/30/2013	Yes	No
				Account Code			
07/03/08	Renewal	Best Line Professional Answering Service	Elevator Answering Service Contract	\$20 per 28-day billing cycle	8/01/08-8/01/09	Yes	Yes
				Account Code 9700 65 7016 000			
07/21/08	New	Department of General Administration Office of State Procurement	Two-Year Membership in the Intergovernmental Cooperative	\$4,000	8/01/08 - 8/01/10	Yes	Yes
				9700 61 7000 000			
07/16/08	Renewal	North Central ESD	Math Leadership Alliance (MLA)	\$27,000	9/01/08 - 8/31/09	Yes	Yes
				Account Code \$11,000 51000 27 7000 \$8,000 5200 27 7000 \$8,000 6400 27 7000			
07/14/08	Renewal	North Central ESD	Access to NCESD Media Services	\$19,130	2008-2009	Yes	Yes
				Account Codes Various			
07/11/08	New	NCESD/AESOP	Set Up and Training on AESOP Substitute System	\$2,750	8/13/08 - 8/14/08	Yes	Yes
				Account Code 9700 14 7000 000 3020			
07/25/08	New	College Board	Adopt Springboard Language Arts Curriculum for Middle School Enrichment Program	\$11,956	7/01/08 - 7/01/09	Yes	Yes #50276
				7401 27 7000 000			
06/30/08	New	OSPI	Compliance with the Comprehensive Education Data and Research System (CEDARS)	N/A	2008/2009	Yes	No
				Account Code N/A			

5) PROGRAM APPROVAL:

217 HIGHLY CAPABLE STUDENTS PROGRAM FISCAL YEAR 08-09

II. CITIZENS COMMENTS:

Mr. Wes Winston Jr. (Winkie) addressed the board with his concerns about world problems; Unemployment, oil prices, religious viewpoints, gambling and drinking and drug use. President Jesús Hernández thanked him for his comments and explained the issues Mr. Winston shared were much more than the scope of the board's responsibilities but appreciated his input.

Harold Whitfield thanked the board for the construction work done at Orchard Middle School on the roadway and how well it was conducted causing few problems for public traffic. The board thanked him.

III. SPECIAL PRESENTATIONS/REPORTS:

1) Chief Financial Officer presented the following to the board:

To: Wenatchee School Board

From: Brian Flonas, Superintendent

Prepared by: Les Vandervort, Chief Financial Officer

Date: July 30, 2008

Re: **June 2008** Budget Status Reports

For each of the District's five funds, the budget status report shows the annual budget, the year-to-date revenues and expenditures, and the percent received/expended. The highlighted figure at the foot of each "Actual" column is the ending fund balance for that fund.

GENERAL FUND With **83%** of the fiscal year elapsed, Total General Fund revenues were **80.3%** and expenditures were **77.5%** of budgeted amounts.

The Unreserved fund balance of **\$3,587,177** is **5.179%** of budgeted expenditures. Restricted Fund Balance is set aside for inventory, carryovers in special programs, planned maintenance projects, and completion of bond projects.

The district's M&O Levy for 2008 collection is \$9,233,000. 2009 collection is \$9,602,000
The 2008 levy rate is \$3.08 per thousand dollars assessed value.

Excess capacity, levy, I-728, and special programs funds are set aside for key strategic initiatives:

1. Reducing student/teacher ratio in grades K-3
2. All-day kindergarten
3. Professional development for certificated and classified employees
4. Instructional coach model
5. Intervention support as extended day and summer school programs

CAPITAL PROJECTS FUND The ending fund balance of **\$329,185** is designated for remodeling, miscellaneous building projects, and specific projects.

Washington State University (WSU) paid the Wenatchee School District (WSD) **\$148,000** for leasing back property WSD bought from WSU.

DEBT SERVICE FUND The ending fund balance of **\$1,688,056** is reserved for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide adequate funds for the bond payments.

ASB FUND Revenues are **70.9%** of the amount budgeted for the year. Expenditures are at **81.8%** of the budget.

The Total Ending Fund Balance is **\$384,445**.

TRANSPORTATION VEHICLE FUND The ending fund balance of **\$161,077** is available for purchase of school buses.

There are three (3) new buses encumbered for 2008-09.

Mr. Vandervort gave an update on the portables throughout the district. He also reported that he and Karen Walters, Director of Accounting, have been taking a close look at ASB accounts. He also reported on the bus purchases and discussion followed about gas prices.

Mr. Hernandez asked if there was any word on the spending freezes purposed at the state level coming from Olympia. Mr. Vandervort explained that there hasn't been any indication that any of that will have an impact on our budget. He thought that was directed at state employees.

Mr. Hernandez also reminded the board that they would get frequent reports on the real estate building and city growth patterns in the past when Mrs. Norlin was on the board. The board agreed and thought it would be a good idea to ask someone from the various building associations and City Planning department to attend a board meeting to bring the district up to date in terms of the building and growth trends in the county and tax base changes. Mr. Vandervort agreed that would be a good idea, if the growth is going out to south Wenatchee we may need to take another look at Mission View, Malaga and Sunnyside area if growth patterns are moving in that direction also. We should look at the future of those areas in terms of student population and be prepared to make a move if necessary but there is not enough hard data at this point to do that. Mr. DeJong added that there has been a large increase in the commercial area of the county. More discussion covered property spikes of 16% last year, economy predictors, growth in similar counties and other changing factors. All board members agreed to take a closer look at what is happening in growth in the county and possibly plan an additional meeting or dinner to help in a fact finding mission and define some of our questions in order to be prepared for some of those decisions that may need to be made in our near future.

2) Resolution 01-08 –Budget 2008-09:

Chief Financial Officer Les Vandervort presented the following resolution for approval:

To: Wenatchee Board of Directors and Brian Flonas, Superintendent
From: Les Vandervort
Date: August 12, 2008
Re: **2008-2009 Budget**

Attached is **Resolution 01-08**, fixing the appropriations for the 2008-2009 school year.

The 2008-09 Budget reflects the District's historical pattern of subsidizing Special Education, Enrichment, and Transportation programs.

The 2008-09 Budget incorporates the vital elements of the Continuous Improvement Planning Process, the Baldrige Criteria for Performance Excellence, and the ISO 9001 Quality Management System.

Based on Actual Average FTE student enrollment for 2004-05 of **6,999**, for 2005-06 of **6,989**, for 2006-07 of **7,047**, for 2007-08 of **7,127** and the cohort survival projection model, the FTE average student enrollment for 2008-09 is estimated at **7,109.5**.

Revenues are projected to increase **9%** due primarily to state funding of pay raises and benefits (including retirement), M&O levy increase.

Expenditures are projected to increase **10.5%** for increases in health benefits, retirement rates, administrative, teacher and classified staff salaries, and the addition of 13 FTE staff through various programs.

Total Appropriations (Expenditures) of \$76,528,461 **exceed Total Revenues** of \$74,717,202 by **\$1,811,259**.

The Budgeted Ending Unreserved Fund Balance of **\$3,914,482** is **5.12%** of Total Appropriations.

A transfer of **\$30,000** to the Transportation Vehicle Fund is again budgeted for 2008-09.

Responsible stewardship of human and financial resources is our hallmark. All resource managers are accountable for the effective and efficient management of district funds.

I recommend the 2008-09 Budget be adopted as presented.
Wenatchee School District No. 246

Resolution 01-08

WHEREAS, the 2008-2009 Budget must be adopted on or before August 31, 2008;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington that the 2008-09 Budget be adopted as follows:

APPROPRIATIONS

General Fund.....	\$ 76,528,461
Associated Student Body Fund.....	999,499
Debt Service Fund.....	2,586,207
Capital Projects Fund.....	392,501
Transportation Vehicle Fund.....	404,000

BE IT FURTHER RESOLVED that the Board of Directors approve the 2008-09 applications for State and Federal grants and programs as follows:

Program No. 21 State Special Education	\$ 3,941,785
Program No. 24 Federal Special Education Supplemental	1,441,597
Program No. 38 Federal Secondary Vocational Ed	99,261
Program No. 51 Federal Disadvantaged	2,205,952
Program No. 52 Federal School Improvement	863,050
Program No. 53 Federal Migrant, including Summer School	728,537
Program No. 55 State Learning Assistance	1,155,947
Program No. 56 State Institutions (Juvenile Detention)	140,000
Program No. 58 State Special and Pilot Programs	401,784
Program No. 64 Federal Limited English Proficiency	260,460
Program No. 65 State Transitional Bilingual	1,361,077
Program No. 66 Student Achievement (I-728)	3,265,034
Program No. 74 State Highly Capable	66,906
Program No. 75 Professional Development (Math & Science)	137,795

BE IT FURTHER RESOLVED that the General Fund Maintenance and Operations Levy for 2009 collection be certified at \$9,602,000 and the Debt Service Levy for 2009 collection be certified at \$2,600,000, and

BE IT FURTHER RESOLVED that the Board of Directors approve an operating transfer from the General Fund to Transportation Vehicle Fund in the amount of \$30,000 for the 2008-09 school year, and

BE IT FURTHER RESOLVED that the Board of Directors approve the residual transfer of net rental and lease proceeds from the General Fund to the Capital Projects Fund at the close of the 2007-08 school year.

DATED the 12th day of August, 2008.

Secretary of the Board of Directors

President of the Board of Directors

Discussion followed about the final budget format. Chuck Largent asked if there could be more dialog similar to a summary sheet added to the report to explain it in more detail. He suggested making it more users friendly for the average person who doesn't understand a budget such as the document we publish. Mr. Vandervort agreed to look into adding something that would help and welcomed the board's input. Mr. Vandervort gave an overall recap of the report and answered several of the board's questions. The Gear Up Grant of \$3.3 million over 3-4 years was discussed and the board was very pleased that the grant money would be going toward the student programs that increase learning outcomes.

The board asked about the status on hiring a Communications Officer. Steve Cole, assistant superintendent of HR, reported that there are a lot of applicants but no movement has taken place on that position. It will happen very soon. When he can meet with the superintendent, screen the applications and set up interviews he will report back to the board on the progress and timeline.

The Board also said they think they should revisit the issue of transporting the students who choice-out of the dual language program at Lewis & Clark. They would like to find a solution to that issue because they continue to receive calls about it from students' parents.

MOTION MADE: To approve the 2008-09 WSD Budget Resolution 01-08 as presented.

SECONDED AND APPROVED: Unanimously

NEW BUSINESS:

1) Out of State Field Trip:

Jodi Smith, Assistant Superintendent of Learning and Teaching presented the following to the board.

OUT-OF-STATE STUDENT FIELD TRIP APPROVAL

The following field trip request is presented for approval:

Group Name: MIDDLE SCHOOL EAST COAST TOUR

Date of Trip: March 26 – April 3, 2009
Purpose: Annual 8th grade East Coast Tour. Purpose is to extend and enrich the 8th grade US History and Civics Curriculum.
Number of Students: 80
Location: Boston, NY, Philadelphia, Gettysburg, Washington, DC
Cost: Student Responsibility
Supervision: Nancy Mowat replaced by Rick Williams as supervisor.

MOTION MADE: To approve the out of state field trip of the Middle School East Coast Tour as presented.

SECONDED AND APPROVED: Unanimously

Kevin Gilbert asked Ms. Smith to answer some of the board's questions about the district's annual report that was just mailed to our community. They asked her about the scores that were reported and mentioned they all have received a lot of calls from the public and weren't aware this publication was being mailed and therefore unprepared to answer the questions. Ms. Smith explained that the scores were last year's scores. The principals' and administrators' reports to the board last year addressed these scores at the school board report workshop. The publication was late in coming out which may have been confusing since this year's scores are about to be released. Due to the time lapse between the reports from the administrators to the board and publication caused the confusion. Jon DeJong explained how this report's test scores are a part of the Continuous Improvement Plans and District Improvement Plan. The board asked if they could have a meeting with the administrators to help give the board another layer of knowledge to enable them to answer the public's questions with confidence. Jon DeJong suggested setting up a meeting or workshop and ask Myrna Jensen to be present to help explain the system of score reporting and have some free-flowing information to better see and understand the big picture of the multi-faceted reports. He also suggested that we have a quick review of the District Improvement Plan, results of the data analysis and brief synopsis of the Vision Plan to provide a clearer view of the direction that the district is going. Mr. Vandervort asked the board when they wanted this to take place. He suggested that they email Brian Fones and Lindee Akers and set up a meeting with the cabinet for the first part of September.

PRESIDENT'S REPORT: Some subjects were already addressed earlier in the meeting:

- ◆ Dual Language issues and choice transportation issues
- ◆ Response to questions from Annual Report
- ◆ Look at the Annual Report more closely
- ◆ Laura Jaecks complimented the Cabinet on the Advance and how well thought out the presentations and the whole Advance agenda was conducted.
- ◆ Ms. Jaecks also reminded everyone about a Conference on Pupil Transportation that will take place at the ESD 171 on August 14th & 15th. Marcia Hahn will be attending and has all the information for others who would like to attend. They will address the issue of alternative energy for transportation.
- ◆ Ms. Jaecks offered to set up a board sign-up sheet for school visits for this next year. The other board members agreed to participate in the visits if she would set that up.
- ◆ Chuck Largent asked that a tour for the board of the new WHS weight room equipment take place with BJ Kuntz. Mr. Vandervort agreed to make that happen.

SUPERINTENDENT'S REPORT: None

MEETING ADJOURNED: Jesús Hernández adjourned the meeting at 7:50 p.m.

President

Superintendent